

# COMMITMENT GUIDE TO ACTION ON DECENT JOBS FOR YOUTH

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#### What is a commitment

A commitment is a pledge to take action to address the critical barriers that prevent young people from accessing decent work. Commitments can include ongoing and upcoming initiatives, projects and programmes and can operate at local, country, regional or global level. Commitments can be delivered through one or multiple elements:

#### 1. Technical assistance, expertise and implementation

Technical assistance, expertise and implementation refers to on-the-ground efforts to initiate and scale-up action on youth employment. This can include: creating and expanding partnerships at country and regional level, scaling up and increasing investment in youth employment programmes, and contributions to knowledge development, peer learning and capacity building.

#### 2. Policy, advocacy and convening power

Policy, advocacy and convening power refers to efforts to put youth employment at the centre of the conversation on national, regional and global development. This includes raising awareness on existing partnerships and programmes, advocating for high-level policy commitments and action, and promoting and enabling knowledge sharing and peer learning.

#### 3. Financial and in-kind contributions

Financial and in-kind contributions involve mobilizing domestic and international resources to tackle the youth employment challenge. This includes any resources committed to expanding and enabling multi-stakeholder partnerships, programming, knowledge development, capacity building and peer learning.

Commitments made by partners of Decent Jobs for Youth are available on the engagement platform at <a href="https://www.decentjobsforyouth.org/action">https://www.decentjobsforyouth.org/action</a>. You can apply filters to identify commitments relevant to your work and click on specific commitments to learn more about their scope, approach and get in contact with those partners.

Commitments need to align with the <u>strategy</u> and <u>guiding principles</u> of Decent Jobs for Youth and contribute to the goals of the 2030 Agenda for Sustainable Development.

#### Who can make a commitment

The Global Initiative on Decent Jobs for Youth recognizes the important role played by **local**, **regional** and national governments, the private sector, youth organizations, foundations, civil society, social partners, regional and multilateral organizations, parliamentarians, academia, media, the United Nations system and other key stakeholders in making decent jobs a reality for young women and men. All these stakeholders are invited to register individual or joint commitments in pursuit of decent jobs for youth. We highly encourage commitments based on partnerships of two or more entities.



# Why make a commitment

Decent Jobs for Youth is the global initiative to scale up action and impact on youth employment under the 2030 Agenda for Sustainable Development. Decent work, particularly for young people, is a key component across the 2030 Agenda. The Global Initiative on Decent Jobs for Youth is uniquely positioned to assist countries in delivering on these goals.



- **Commitments to Decent Jobs for Youth** contribute directly to the implementation of the Sustainable Development Goals (SDGs) and are recognized as a contribution to the SDGs on the <u>UN Partnerships for SDGs</u> platform.
- **Networks, expertise and resources:** When your organization makes a commitment to Decent Jobs for Youth, it will be able to tap into the vast network of resources, expertise and convening power of the multi-stakeholder alliance to help you create real positive change for young people. List of partners | Commitments made by partners
- Opportunities for collaboration and knowledge sharing: Decent Jobs for Youth provides a platform for partners to share knowledge and increase impact through initiating more and better actions with partners on youth employment at country, regional and global level.
- Communication and updates: As a unique platform with a global community of youth employment stakeholders, Decent Jobs for Youth offers various channels to highlight and promote partners' work through events and communication channels within its network and on the <u>engagement platform</u>. The engagement platform and other communication channels of the initiative are for you to share knowledge, experience, upcoming events and activities with youth employment stakeholders.
- **Events:** Partners of Decent Jobs for Youth can be invited to participate in global, regional and/or local events and conferences to present their activities and lessons learned. See <u>events organized</u> <u>by partners</u>.



#### How to make a commitment

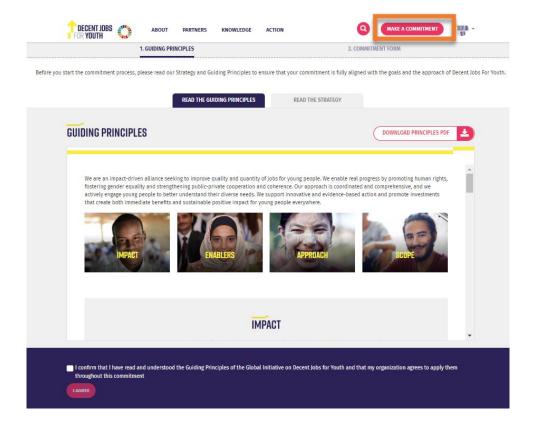
The online engagement platform of Decent Jobs for Youth (<a href="www.decentjobsforyouth.org">www.decentjobsforyouth.org</a>) is the website used to facilitate partnerships, share knowledge and visualize the commitments of all partners towards the 2030 Agenda for Sustainable Development. Your commitment(s) will have to be submitted through the online platform. To facilitate the preparation of the commitment, an empty Word version of the commitment form can be downloaded <a href="here">here</a> when the user is logged in. The draft version of the online commitment form can be downloaded or printed at any stage before submitting it online.

# Start the commitment process and sign up

Sign up and login to your Decent Jobs for Youth account at <a href="www.decentjobsforyouth.org">www.decentjobsforyouth.org</a>, and click "Make a commitment" on the top right of the page.

# 1. Strategy and guiding principles

- Read our strategy and guiding principles to ensure that your commitment is fully aligned with the goals and the approach of Decent Jobs for Youth, by scrolling down in the window and switching between the tabs "Read the guiding principles" and "Read the strategy".
- After reading and agreeing with the Strategy and Guiding Principles, tick the confirmation box at the bottom of the page, then click to agree that your organization agrees to apply the strategy and guiding principles throughout the commitment. More information is available here.

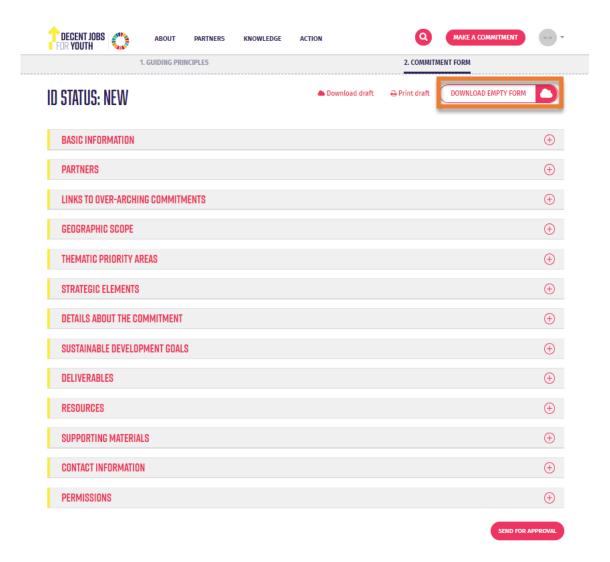




# Filling the commitment form

#### A. Overview

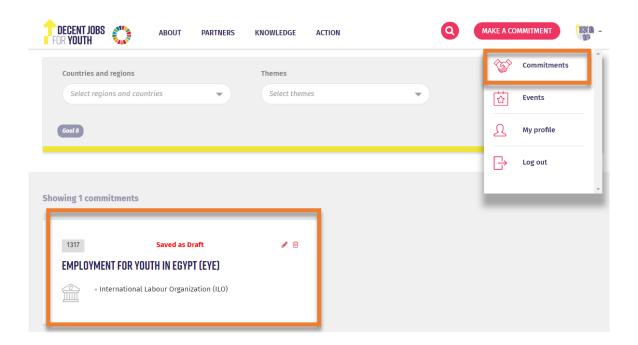
The image below shows an overview of the online commitment form. You will be able to download and print a draft version, and download an empty offline version that may facilitate the internal preparation of the commitment before submitting it online. Detailed information will be expanded when you click section titles starting from "Basic Information". You can save the draft commitment in each section and return to complete it at a later stage. See information on how to Access, edit and delete a saved draft commitment.





# B. Access, edit and delete a saved draft commitment

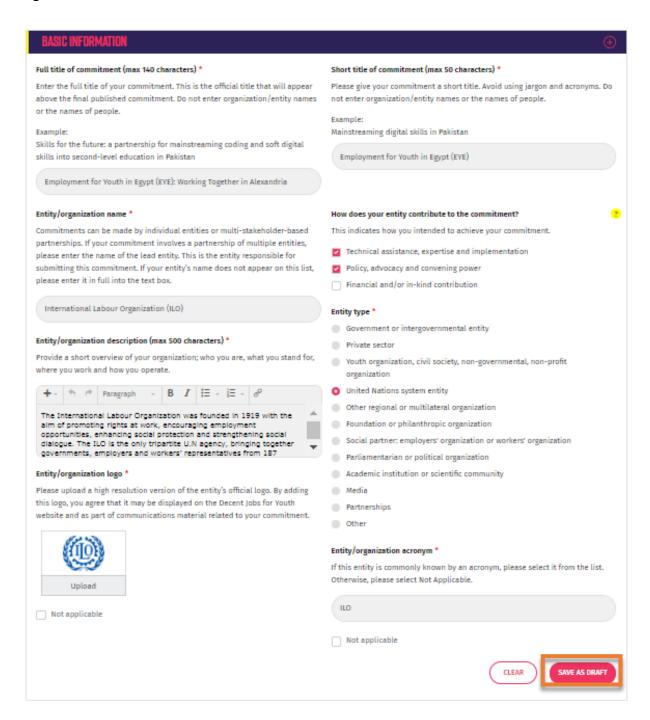
To access and continue editing a saved draft commitment, login to your Decent Jobs for Youth account and click your profile picture on the top right corner of the page to access the navigation menu, and then click on "Commitments". All draft commitments saved by you will appear on the commitment dashboard. You may click the pencil icon to edit a draft, or click the bin icon to delete a draft version.





## 2. Basic information

To illustrate the commitment process, we use an example<sup>1</sup> throughout this commitment guide. When filling the commitment form, remember to save the draft after completing each section to avoid losing information.

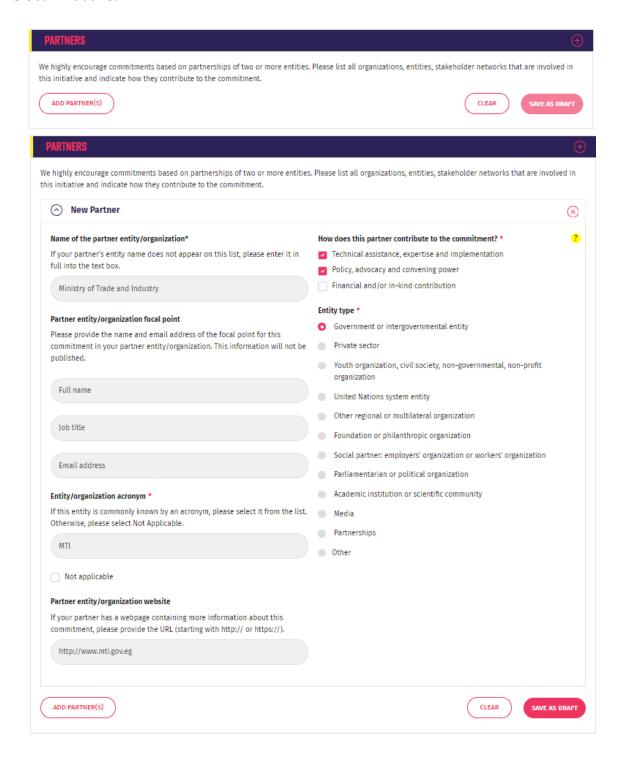


<sup>&</sup>lt;sup>1</sup> The example used to describe a potential commitment in this guide is fictive and only included for illustrative purposes.



## 3. Partners

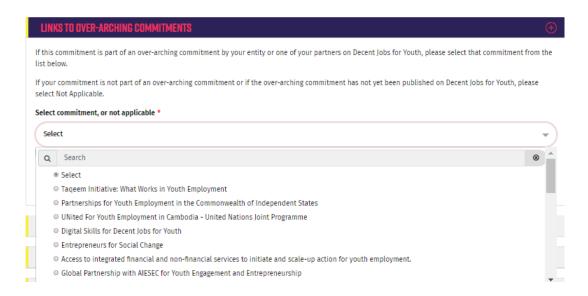
We strongly encourage you to include information about key partners contributing to the commitment. You can add partner information by clicking 'Add Partners', and enter detailed information for each partner. Information about partner entity/organization's focal point(s) will be used only for the internal review process and will not be made public on the website. There is no limit for number of partners. Partnerships of multiple entities reflect the true spirit of the Global Initiative!





# 4. Link to over-arching commitment

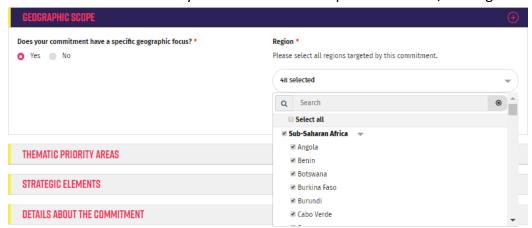
You have the option to link your commitment to an over-arching commitment of Decent Jobs for Youth. You will see all commitments of Decent Jobs for Youth in the drop down list. If this is not the case, you can select *not applicable*.



**Note:** An example of an over-arching commitment could be the <u>Digital Skills for Decent Jobs for Youth</u> commitment or the commitment of a Government to roll out a national strategy for youth employment to which several other commitments, including yours, aims to contribute. There can be specific projects and initiatives to implement the national strategy. All these projects and initiatives are part of the over-arching commitment, but should be entered as individual commitments. This link is established to improve coordination and cooperation among multiple partners, and to avoid duplication.

# 5. Geographic scope

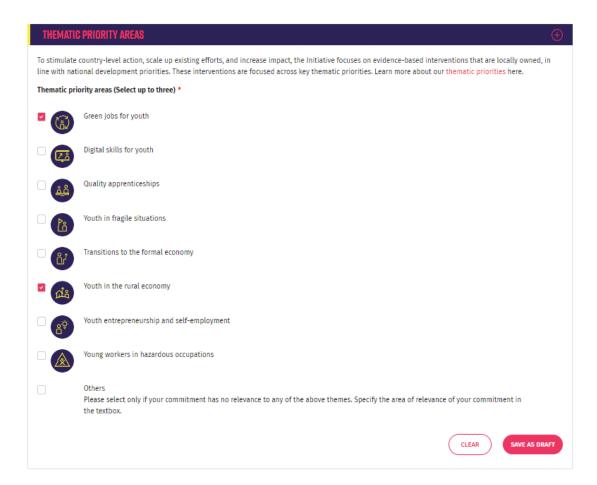
If your commitment has a geographic scope, you can select by region or country from the dropdown list. A commitment may have a focus on multiple countries or/and regions.





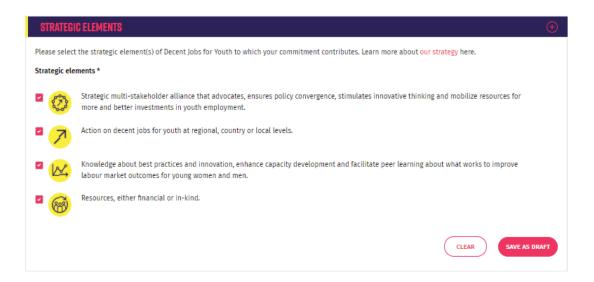
# 6. Thematic priority areas

Please select at least one, up to three thematic areas to which your commitment contributes.



# 7. Strategic elements

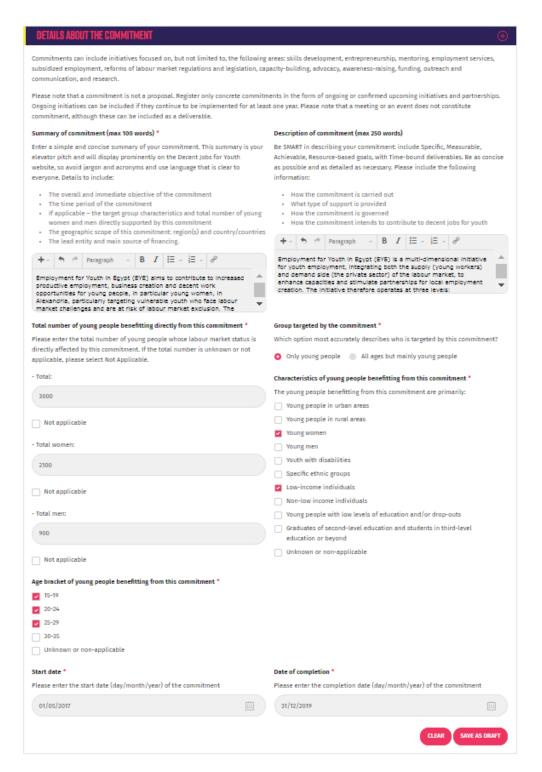
Please select at least one, up to four strategic elements to which your commitment contributes.





## 8. Details about the commitment

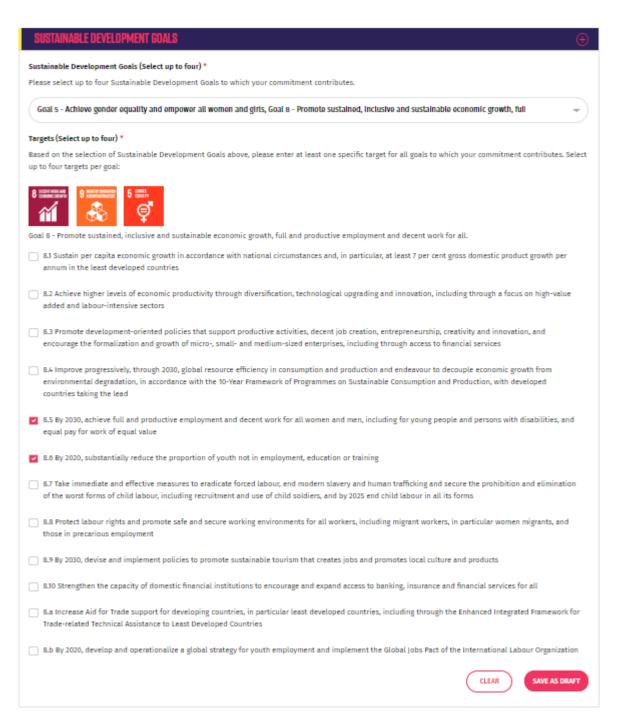
The summary and description provide key information which will be highlighted on the commitment page. We encourage you to provide a well-elaborated summary and description to explain your unique approach in addressing the youth employment challenge. We recommend detailing the number of young women and men who will benefit directly from this commitment.





# 9. Sustainable Development Goals

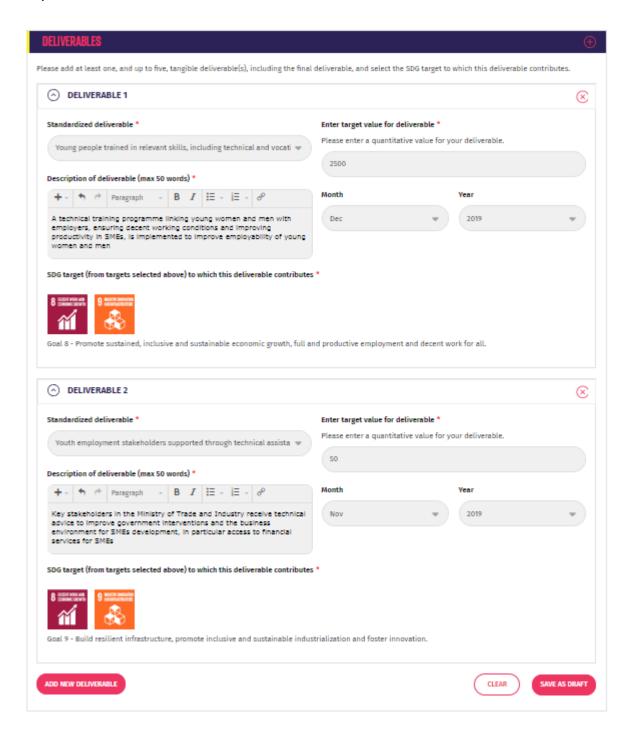
You can select minimum of one, and up to four Sustainable Development Goals and relevant targets under each Goal, to which the commitment contributes. This screenshot is based on a pre-selection of Goal 8. The targets displayed will be adapted to any of the SDGs that you selected for your commitment.





## 10. Deliverables

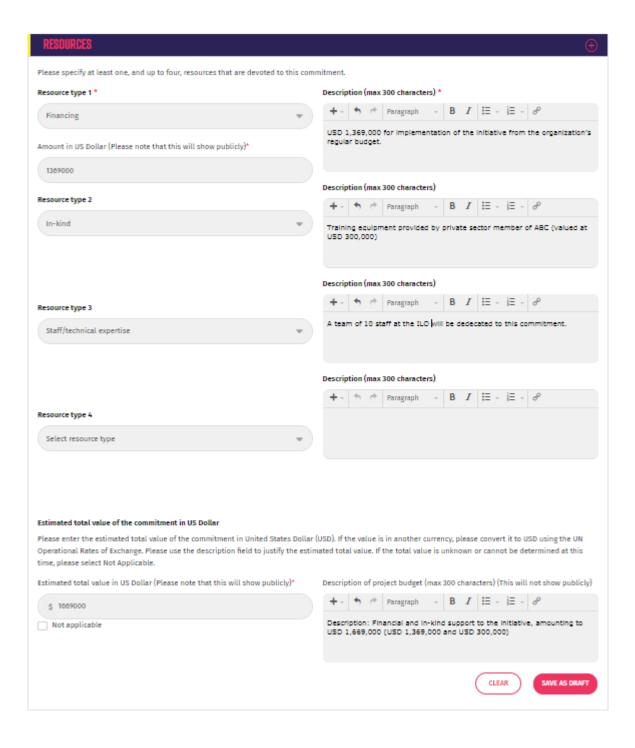
At least one, up to five deliverable can be selected from the drop down list. Please note that you could set multiple deliverables for a commitment by clicking "Add New Deliverables." Examples of different deliverables are listed below. The date (month/year) refers to the date of completion for a deliverable.





## 11. Resources

It is important for us to understand whether adequate resources are in place to deliver your commitment, including financing, in-kind, staff/technical expertise etc. We suggest to provide information about all available resources with a clear description on sources and quantitative values.





# 12. Supporting materials

Please note that links and images provided may be published on the website, but supporting material uploaded will only be used for the internal review process and will not be made public. We recommend to **upload images** (preferably images of young people related to the commitment) to highlight the commitment and its potential impact.

#### 13. Contact information

It is recommended to include contact information of the focal point <u>and</u> an alternative focal point.

## 14. Permissions

Please read the information carefully. If you agree with the terms, please tick the box 'I accept the terms set out above' before sending it for approval. A commitment cannot be submitted without accepting the terms.

# 15. Send for approval

After completing the commitment information, click "send for approval" at the bottom of the page. You will soon receive an email notification and feedback. All contributions will be evaluated before being accepted as a contribution to Decent Jobs for Youth and published on the website.

# **Review process**

When a commitment is submitted, the reviewing process starts. The focal point of your organization will receive an email notification regarding the feedback provided by the Decent Jobs for Youth team. You may access the feedback on the <a href="engagement platform">engagement platform</a> when logged in (please refer to section Access, edit and delete a saved draft commitment). To complete the commitment process, please review our feedback carefully and resubmit a revised draft as soon as possible. During this period, we may request further information or set up a call/in-person meeting with you. Not all submissions will be accepted as a contribution to Decent Jobs for Youth. The Decent Jobs for Youth team may delete any inappropriate submission/draft. In this case, the focal point will be notified.

# **Monitoring**

Partners of Decent Job for Youth agree to provide updates on progress and impact of their commitment(s) on a regular basis. The information will be available publicly on the engagement platform and on the UN Partnerships for SDGs platform to monitor progress of the commitment(s) and to provide a platform for partners to share the achievements and lessons learned based on the commitment(s).



# **FAQ**

#### 1. How can my organization become a partner of Decent Jobs for Youth?

Your organization formally becomes a partner when your first commitment is accepted and made public by Decent Jobs for Youth. A commitment is a pledge to take action to address the critical barriers that prevent young people from accessing decent work. Partners of Decent Jobs for Youth agree to support the strategy and guiding principles of Decent Jobs for Youth.

#### 2. How can I prepare a commitment?

You can start by completing the online commitment form. Alternatively, start filling out the Word version of the commitment form before entering the information online. When the commitment is ready for submission, enter the information online.

#### 3. Can my organization submit more than one commitment?

Yes! We encourage you to submit several commitments for your organization. For example, these may vary by geographic focus, thematic area or partners. Make only one commitment per commitment form.

#### 4. How can I share a draft commitment for review within my organization?

The draft version of the online commitment form can be saved and downloaded at any time so that it can be shared for review within your organization. You can come back to the draft version and revise it before submitting it.

#### 5. What happens after I submit the online commitment form?

The Decent Jobs for Youth team will review the commitment and will contact you if further information is required. Commitments that have been reviewed and accepted by the Decent Jobs for Youth team will be published on the online platform.

# 6. How is my commitment linked to progress towards delivery on the Sustainable Development Goals?

Decent Jobs for Youth is the global initiative on youth employment under the 2030 Agenda for Sustainable Development. This means that commitments made via our platform will be recognized as an official and direct contribution to the 2030 Sustainable Development Agenda on the <u>UN Partnerships for SDGs platform</u>.

#### 7. How do we report progress and what does reporting imply?

On a regular basis, we will also check in with you for updates on your progress and the impact of your commitment will be highlighted on our platform. Progress will be reported on the deliverables you expect to achieve.

#### 8. Can my organization only make global commitments?

No. Commitments can include ongoing and upcoming initiatives, projects and programmes and can operate at local, country, regional or global level.



#### 9. Can a commitment include more than one partner?

Yes! Commitments can be made by individual entities or multi-stakeholder-based partnerships.

# 10. My organization works with a range of partners on various commitments. What do you mean by lead entity?

If your commitment involves a partnership of multiple entities, the lead entity is the organization mainly responsible to coordinate the partners and to achieve progress on the commitment.

#### 11. Can I update or modify the information of a published commitment?

The Decent Jobs for Youth team updates information about the commitments based on monitoring information received from focal points. If you consider it necessary to make any changes on a published commitment in the meantime, please contact us at decentiobsforyouth@ilo.org.

# 12. Where can I find examples of published commitments related to the commitment I would like to make?

Commitments made by partners of Decent Jobs for Youth are available on the engagement platform at <a href="here">here</a>. You can apply filters to identify commitments relevant to your work and click on specific commitments to learn more about their scope, approach and get in contact with those partners.

# 13. What should I do if I wish to learn more about being a partner of Decent Jobs for Youth, or anything related to the commitment?

Please feel free to send your questions to <u>decentjobsforyouth@ilo.org</u>, and we will get back to you as soon as possible.